



A portal is a web application that provides personalization, single sign-on, content aggregation from different sources, and hosts the presentation layer of information systems. The purpose of EPA's Portal is to allow you to access all of your business needs in one online location.

As you begin to navigate the Portal, please review the items below to enhance your ability to find your way on EPA's Portal.

How do I use the navigation bar?

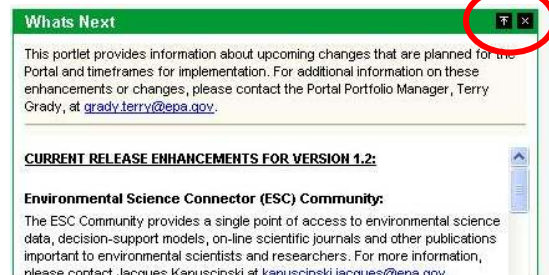
This navigation bar is customized based on your specific preferences. It provides easy-to-use navigation to help you move through the Portal information. This bar will be present on each Portal page you use to ensure that you can find your way throughout the duration of your Portal experience.

What is a Community?

Communities are groups of pages in the Portal that are designed to meet the business needs of users who share similar interests or perform similar tasks. As such, the Community concept allows the Portal to efficiently organize information, appropriately control access, and personalize member experience. Communities of which you are a part are listed on navigation bar.

What is a Portlet?

A Portlet is reusable Web component that allows you to view specific information that you determine. Portlets are located in the center of the "My Page" location. You can collapse your Portlets by clicking on the up arrow located in the top right corner. Similarly, if you wish to expand your Portlet, you may click on the down arrow located in the top right corner. To remove a Portlet, click on the "x" at the top right corner of the Portlet.



How do I customize "My Page?"

The Portal allows you, as an individual Portal user, to design and build your own Portal homepage based on your personal needs and preferences. You are able to bring community resources related to your business functions to the desktop, customizing your Portal experience. In addition, you can view traffic, news and weather information for your area, and create a list of your favorite resources (Websites, searches, etc) for quick, efficient access from the Portal. You can also add and remove Portlets according to your preferences and job responsibilities. You can do this by following the instructions at the top of the content on the EPA My Page Welcome.

Who to Contact for Help

For questions, concerns, or assistance in using the Portal, contact the EPA Customer Call Center at 1-866-411-4EPA or epacallcenter@epa.gov.